**Weott CSD Admin Report-Jamie Little 2-19-25**

* **Grants:**

**-Wastewater sewer bed maintenance:**  I am still waiting on the small community water systems grant pre-application that is being reviewed. I received an email from Daniel Alvarado from the USDA on January 27th stating that the USDA was on hold for processing any grants. I received another email on February 11th stating that he was given the green light to resume processing of our SEARCH grant. I asked for any updates on Monday February 17th and have not heard back yet.

**-Springs & spring boxes:** We are working on finding out if WCSD can use the secondary line that Greg mentioned at last month’s board meeting.

**-O&M funding:** The financial assistance agreement was drafted for the grant. I signed it and sent it back to SWRCB. We are currently going over changes that were made to the funding by the SWRCB legal team during review.

**-SRF: Tank replacement and water treatment plant replacement:** The Tank project is moving along smoothly. $90,205.01 was deposited to our Vocality checking account from the county on January 16th. The deposit was for September invoicing. The draw for September Van Meter invoicing was $84,075.00. I informed RCAC that we received the grant funding and would like to pay September's draw back. RCAC withdrew $84,075.00 form our Vocality checking account on January 23rd.

**- Audit:** The audit is complete and ready for review. I transferred $1200.00 from our Vocality savings account to the Class Fund sub account in January. We received a final invoice for $2000.00 on 1-31-25. I transferred $2000.00 from our Class fund large yearly bills account to our Vocality checking account for that payment.

* **Shut Offs:** 3 parcels are currently shut off. 4 shut off notices went out on January 25th. 1 customer was shut off.
* **Sick/Vacation pay:** I transferred $600 in January from our Vocality savings account to our Class Fund sub account for employee sick and vacation pay.
* **Reports:** Drought reports are being submitted on time. The Financial Transactions Report was submitted on January 28th.
* **District Bills:** I transferred $4100.00 from our Vocality savings account to our CLASS fund sub account in January. I transferred $4100.00 from our Vocality checking account to our CLASS fund large yearly bills account in February.