DATE: March 20th, 2024

TIME: 6:00 p.m.

PLACE: Community Center 175 Lum St, Weott, CA 95571

**ATTENDANCE:**

BOARD MEMBERS: Alan Aitken, Marge French, Dave Sundberg

EMPLOYEES: Jamie Little, Dan Arreguin, Greg Teasley

PUBLIC: Adele Andersen, Frank Andersen

**MEETING COMMENCE: 6:05 PM**

1. **APPROVE MINUTES:**  Approve minutes from the previous month’s meeting.

(first, Dave Sundberg; second, Marge French; all in favor)

**2. OPERATOR’S REPORT:** See operators report.

**3. OFFICE REPORTS:** See office report and supporting financial documents.

**4. UNFINISHED BUSINESS:**

**5. NEW BUSINESS:**

1. Additional Items of discussion by board members

**6. ACTION ITEMS:**

1. Customer discrepancies

Customer E- tabled

1. Approve purchase of new transfer switch for water plant generator

Motion to approve purchase of transfer switch for water plant generator (first, Marge French; second, Dave Sundberg; all in favor)

1. Review and approve audit

Motion to approve audit (first, Dave Sundberg; second, Marge French; all in favor)

1. Approve flat rate payment plan for customers that pay but do not make progress on past due bills

tabled

1. Approve transfer of arrearages check

Motion to approve transfer of arrearages check to CLASS fund (first, Dave Sundberg; second, Marge French; all in favor)

1. Approve new connection application

tabled

**7. PUBLIC COMMENT:** Frank Andersen asked about the status of the moratorium, Dave Sundberg responded that it has been lifted. Dan mentioned that connection fees would need to be paid for any new connections. Frank asked how much the audit costs? Dan replied that audits cost anywhere from $12,000.00 to $15,000.00. Frank asked if the auditor would be willing to come to a board meeting to explain the audit? Jamie said she could ask. Frank commented that it looks like Jamie doesnt do billing, someone else does. Jamie answered that she does do billing, the bookkeeper does payroll. Frank asked why Jamie doesn't do payroll. Jamie responded that the bookkeeper knows what she's doing when it comes to payroll and that Jamie hasn't gotten that far yet. Alan asked if the bookkeeper is willing to do more of the bookkeeping moving forward. Jamie responded that she might be but we will have to pay her to do more. Jamie commented that she can ask the bookkeeper to look over the financial documents monthly and it probably won't cost much more.

**8. Adjourn:** Motion to adjourn 7:56 p.m. (first, Dave Sundberg; second Marge French; all in favor)