DATE: January 24, 2024

TIME: 6:00 p.m.

PLACE: Community Center 175 Lum St, Weott, CA 95571

**ATTENDANCE:**

BOARD MEMBERS: Alan Aitken, Marge French, Dave Sundberg

EMPLOYEES: Jamie Little, Dan Arreguin, Greg Teasley arrived at 7:45 p.m.

PUBLIC: Adele Andersen, Frank Andersen, Debbie Archer, Heidi Chandler, Kenneth Finch

**MEETING COMMENCE: 6:06 PM**

1. **APPROVE MINUTES:**  Approve minutes from the previous month’s meeting.

(first, Dave Sundberg; second, Marge French; all in favor)

 **2. OPERATOR’S REPORT:** See operators report.

 **3. OFFICE REPORTS:** See office report and supporting financial documents.

 **4. UNFINISHED BUSINESS:** Board members reviewed explanation of state permit fees they requested at the November 15 meeting.

 **5. NEW BUSINESS:**

1. Additional Items of discussion by board members

**6. ACTION ITEMS:**

1. Approve transfer of funds from county fund to CSDA CLASS fund

Motion to move available funds from county fund to CLASS fund. (first, Dave Sundberg; second, Marge French; all in favor)

1. Approve payment of large district bills from savings

Motion to approve payment of large district bills from savings (first, Marge French; second, Dave Sundberg; all in favor)

1. Approve opening of CLASS fund sub accounts for transfer of monthly funds for large yearly payments

Motion to approve opening class fund sub accounts for transfer of monthly funds for large yearly payments (first, Dave Sundberg; second, Marge French; all in favor)

1. Customer discrepancies

Customer E- Tabled

Customer I- The board would like Jamie to contact customer I and request that they begin making regular payments on their bill. Motion to credit customer I ⅓ of current bill because they have been billed for 3 connections and the district can only verify 2 (first, Dave Sundberg; second, Marge French; all in favor)

Customer L- Customer L’s caretaker attended on behalf of customer L. She explained that there is a leak somewhere between customer L’s home and the meter. The meter is across the street from the residence and may be under Newton Rd. Dan and Greg are working on a solution to address the leak.

1. Final approval of entire ordinance packet 1.0-9.0

Motion to approve entire ordinance packet (first, Dave Sundberg; second, Marge French; all in favor)

**7. PUBLIC COMMENT:** Kenneth Finch suggested giving customer I ⅓ credit on their bill if they start

 making payments. Kenneth would like to run for a seat on the board if an opportunity presents itself. He

 mentioned that he has a pipe going from his meter to his house that is above ground and may need to be

 Extended. Dan and Dave informed him that the pipe is his responsibility since it is on his side of the meter.

 Frank Andersen asked if customer I has ever made any payments on the 3 meters they are being billed for.

 Jamie answered that they have not made a payment since she has been employed at WCSD. Frank asked if

 WCSD has any goals set for the funds from the rate increase. Alan replied that the district's goals are to

 catch up on outstanding bills and put funds aside for future repairs. The goal originally was to keep the

 district running. Frank would like to see an announcement about meeting our goals once per year. Dan

 Suggested handing out an announcement with the CCR reports yearly. Adele asked when the moratorium can

 be lifted. Dan responded that he hopes it can be lifted next summer. Dave suggested using shade cloth to

 cover wastewater beds during fall and winter to prevent debris from accumulating on the beds.

 **8. Adjourn:** Motion to adjourn 7:51 p.m. (first, Dave Sundberg; second Marge French; all in favor)