DATE: July 19th, 2023

TIME: 6:00 p.m.

PLACE: Community Center 175 Lum St, Weott, CA 95571

**ATTENDANCE:**

BOARD MEMBERS: Alan Aitken, Dave Sundberg, Marge French. Callie arrived at 6:04 PM

EMPLOYEES: Bonnie Mullaney, Jamie Little, Greg Teasley, Kyle Valk

PUBLIC: Debbie Archer, Rourke Soulis

**MEETING COMMENCE: 6:02 PM**

1. **APPROVE MINUTES:**  Approve minutes from the previous month’s meeting.

(first, Marge French; second, Dave Sundberg; all in favor)

 **2. OPERATOR’S REPORT:** See operators report. There was a meter that was locked, cut by someone who is not the property owner. The incident was reported to law enforcement. Jamie contacted the sheriff's office for an update and was told that they made contact but were unable to do anything else because they could not reach the property owner on the phone. Meter trackers were discussed for customers with billing discrepancies.

 **3. OFFICE REPORTS:** See office report and supporting financial documents.

 **4. UNFINISHED BUSINESS:**

 **5. NEW BUSINESS:**

1. CSDA fund program, banking and other services offered- Zoom meeting with Rick Wood from CSDA. Investment options were discussed and the board will be recieving the power point presentation Rick provided at the meeting in an email.
2. Payment Plan for SWRCB permit fees- Jamie was able to contact the SWRCB and make payment arrangements with them. There will be a total of 5 monthly payments beginning July 15th for $2414.20.
3. Additional items of discussion by board members- We will be bringing a revised budget to next month’s board meeting with the updated inflation rate.

 **6. ACTION ITEMS:**

1. 1st review of raw water ordinance 2.1.4- Motion for pre approval (first, Dave Sundberg; second, Marge French; all in favor)
2. Motion to put public comment before closed session (first, Callie Buck; second, Dave Sundberg; all in favor)

**7. Public Comment-** Debbie Archer asked if there is a limit on raw water in our ordinance? Bonnie replied that there is nothing specific in our ordinance but that customers should be a priority.

 Rourke Soulis addressed the board about his ongoing issue with water usage. He is very concerned about his meter readings. He spoke with Greg, there is no leak showing on his meter. His usage has been strangely high and inconsistent. He installed locks on his spigots. Bonnie confirmed that his billing units are correct. Kyle said we have an extra meter we can install to see if it could be the meter.

 Motion to break (first, Dave Sundberg; second, Marge French; all in favor)

Motion to go into closed session (first, Dave Sundberg; second, Marge French; all in favor)

**8. Closed Session:**

Motion to go into closed session (first, Dave Sundberg; second, Marge French; all in favor)

 **a.** Government Code §54957 (E) with respect of every item of business to be discussed in closed session pursuant to section 54957

Motion to hire Jamie Little as Administrative Manager at $30.00/hour (first, Callie Buck; second, Dave Sundberg; all in favor).

**9. Adjourn:** Motion to adjourn (first, Dave Sundberg; second, Marge French; all in favor)