DATE: November 15th, 2023

TIME: 6:00 p.m.

PLACE: Community Center 175 Lum St, Weott, CA 95571

**ATTENDANCE:**

BOARD MEMBERS: Alan Aitken, Marge French. Callie Buck, Dave Sundberg

EMPLOYEES: Jamie Little, Dan Arreguin

PUBLIC: Adele Andersen, Frank Andersen

**MEETING COMMENCE: 6:00 PM**

1. **APPROVE MINUTES:**  Approve minutes from the previous month’s meeting.

(first, Callie Buck; second, Dave Sundberg; all in favor)

 **2. OPERATOR’S REPORT:** See operators report.

 **3. OFFICE REPORTS:** See office report and supporting financial documents.

 **4. UNFINISHED BUSINESS:**

 **5. NEW BUSINESS:**

1. Additional Items of discussion by board members

Motion to pay Northcoast Labs and Van Meter Construction past due balances (first, Callie Buck; second, Marge French; all in favor)

**6. ACTION ITEMS:**

1. 2nd approval of entire ordinance packet 1.0-9.0

Tabled

1. Transfer of insurance claim funds to savings account

Motion to transfer funds, maintaining $15,000 in checking account (first, Alan Aitken; second, Callie Buck; all in favor)

 **7. Public Comment-**Adele Andersen asked if the board can approve ordinances separately so the entire packet doesn't have to be read every meeting? Dan responded that we can and that is usually how it is done but since the district had to come up with all new ordinances we are trying to get them all approved at once. Dan mentioned that we should date each ordinance separately. Frank Andersen pointed out that the edited introduction on the ordinance packet says that the board meets monthly but the WCSD board usually does not have a meeting in December. The board agreed to edit the wording in the introduction to reflect the correct information.

**8. Adjourn:** Motion to adjourn 7:40 p.m. (first, Callie Buck; second, Dave Sundberg; all in favor)